

Historic Preservation Commission Members

Judi Mathisen, Chairman
David Ongemach, Vice Chairman
Don Kellogg
Doug Purcell
Ann Smith
Bruce Turner
Curtis Williams

SherrI Proctor, CLG Liaison



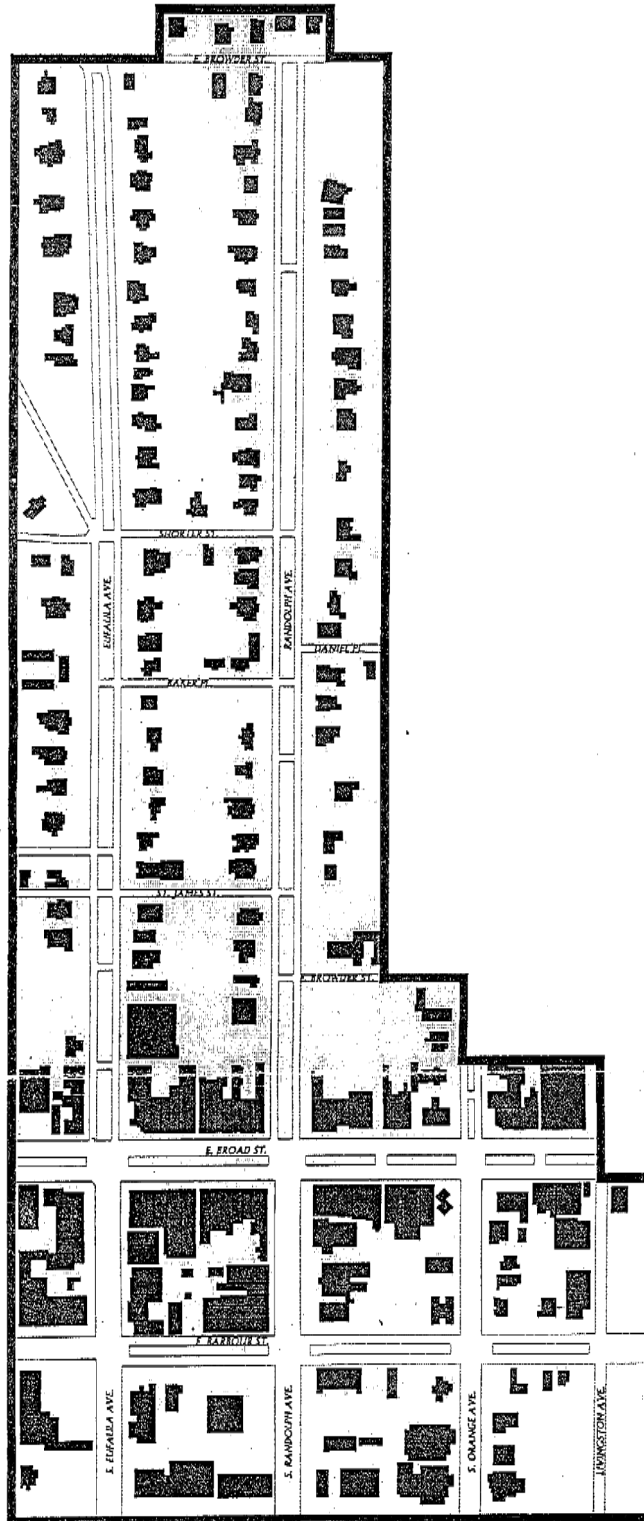
Contact the CLG Liaison:

Offices located at:
City Hall
205 E. Barbour St.

By mail:
PO Box 219
Eufaula Alabama 36072-0219

By phone:
334-688-2011

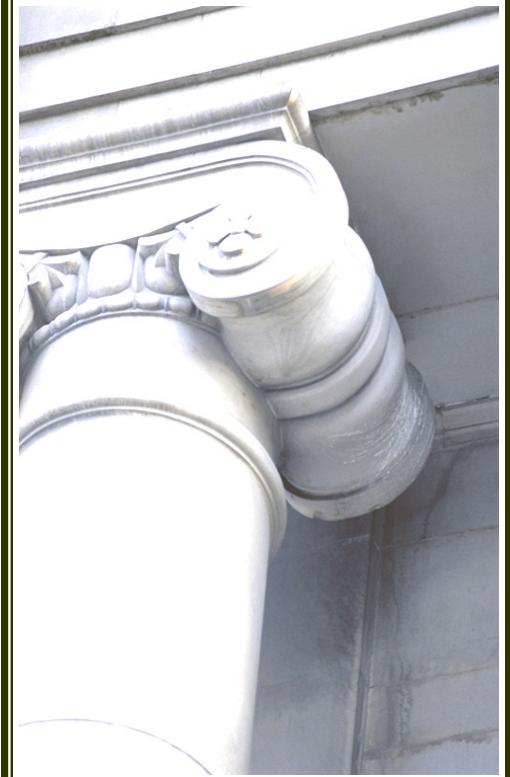
Or by email:
sproctor@eufaulaalabama.com



City of Eufaula

HISTORIC
PRESERVATION
COMMISSION

Guide for Planning
and Constructing
Exterior
Improvements



To Residents and Property Owners of the Eufaula Local Designated Historic District:

The Eufaula Historic Preservation Commission was established in 2001 to promote the preservation of structures and sites of historic and architectural value within our city. As a historic property owner, it is important to remember that prior to beginning any exterior changes to your property, please contact Sherri Proctor, 334-688-2011, for information on how to obtain a Certificate of Appropriateness.

The Commission webpage, www.eufaulaalabama.com/government/org/boards, contains useful information, including the Design Review Manual, applications as well as a map of the historic district.

Commission members are unpaid volunteers, many of whom are your neighbors, and are available to assist you with any questions.

∞

Not every project requires a formal hearing. There are many projects that allow an administrative review. Here are some examples:

∞

-Re-painting, repairs, replacement. These items are considered “routine maintenance” and only require a simple application. This type of application can possibly be reviewed while you wait.

-Painting, installation, minor additions can be reviewed by staff. A completed application with all necessary information can be reviewed within 2 to 3 days. Necessary information includes any samples, elevations, photos, etc. to assist in review.

If your project involves more substantial changes, refer to the next column for information on the Historic Preservation Commission.



Photos reproduced with permission from David Schneider

Steps to a successful application:

- 1) Consult the Design Review Manual for assistance in planning your project.
- 2) Determine which application you need for the scope of work., there is no fee for any of the applications.
- 3) Complete the simple application and provide whatever samples to assist the review.
- 4) If your project requires a hearing before the Historic Planning Commission, your attendance is required, but please don't be intimidated, the members will have questions that only you or your contractor can answer. They are there to provide guidance as well.
- 5) At the meeting you will be asked a few questions about your project, it is very helpful to have as many samples of materials, specifications, paint chips, elevations that may be available.
- 6) The members will not criticize your project, they may offer suggestions or alternatives should your project not meet the guidelines.
- 7) The commission will most often act on your request the same day, but if you are asked to make any changes, you will be asked to come back with a revised application.